

Categories and Criteria

The Chartered Institute of Logistics and Transport in New Zealand Inc. Annual Awards

The Chartered Institute of Logistics and Transport in New Zealand Incorporated (CILT) offers awards each year according to the details listed below. They are presented at the Institute's Annual Awards Dinner held in October each year. (Nomination forms are at the foot of the page)

The following general conditions apply to the awards:

- Where, in the opinion of the judges, the required standards are not met for any given award, CILT will not make that award in any particular year.
- Award winners do not necessarily have to be members of CILT, except where stated.

It is important to note the criteria requirement for each award which will be strictly adhered to. Close-off dates for nominations is 15 August for A3 and 31 August for all other awards. All nominations must be made electronically.

(A) Academic/Research Category of Awards:

Project applications for A3 category will be expected to be presented formally in "Project Format" including an Executive Summary, Contents Page, List of figures/tables, Introduction and methodology, Literature review, Case study/analysis, Critical discussion, Recommendation, References and if required Appendix.

Academic Awards:

A1 The MITO / CILT Scholarship for a Graduate of MITO or TranzQual ITO to Undertake Further Training in the Road Transport, Logistics, Ports or Stevedoring Sectors.

Sponsor: MITO

The CILT and MITO scholarship for an emerging industry leader, that has completed a MITO or Tranzqual qualification within the road transport, logistics, ports or stevedoring sectors, to assist them with their further professional development.

Criteria: This award is open to employees in the road transport, logistics, ports and stevedoring sectors that have already completed a qualification with MITO or Tranzqual.

Applicants are required to submit the following:

A letter outlining:

- The details of the qualification or training course they wish to complete and why they wish to complete it
- Their career and leadership aspirations
- The qualification(s) they have already gained and how the qualification(s) has benefited their career
- Any evidence of current business or personal leadership that may add value to their application.

Applications must include a letter of support from their employer.

Award prize: \$1,000 towards further study or professional development plus a framed certificate (MITO with CILT logo). Payment will be by re-imbusement of expenses actually incurred up to the limit of the scholarship.

A2 The CILT-UK Diploma Top Student (Sponsored by Logistics Training Group).

Sponsor: Logistics Training Group

Criteria: This award is made on the recommendation of the Programme Director, for the student who has achieved the highest overall performance in the UK Professional Diploma. The eligibility period will be for the previous academic year.

Award prize: \$500 as a contribution to the winner's professional development.

A3 The Award for Outstanding Research Achievement for a Masters' Dissertation or Thesis.

- The dissertation or thesis must form part of work submitted to a New Zealand Tertiary Education provider for a Masters level qualification, being a minimum of a quarter of the assessment for the qualification.
- The subject of the research must be in a field of transport, logistics, or supply chain.

- The research must have been completed in the previous academic year.
- The research is required to be original and innovative and demonstrate a clear potential to improve one or more elements in the chosen field of study.
- Nominations require a letter of support from the applicant's academic Director or Supervisor. If applicants base their findings on equations these equations must be signed off as valid and tested by their supervisor and examiner along with an acceptance of the interpretation that the candidate has placed on their equations relative to the study.

Sponsor: Abley



(B) Communications and Industry Category Awards:

Notes: The I P Declaration Form must accompany the Nomination Form for this category – it is at the bottom of the page with the Nomination Form.

B1 The CILT Communications Award.

Description: This award is to recognize the best published article in a New Zealand publication or the best presentation to a supply chain / logistics or transport forum, or a CILT meeting.

Criteria: This Award will be made annually for the best article or presentation on an aspect of supply chain management, logistics or transport, published between 1 July and 30 June prior to the Award. Article includes a series of articles and editorial opinions. In making their decision the Awards Panel will be looking for a presentation, article or series of articles, or editorial opinion that:

- Analyses the issues.
- Identifies options for addressing the issue, including where appropriate, a way ahead.
- Demonstrates understanding, clarity of thought and objectivity.

The presentation/article should maintain the interest of the audience, as well as educate or expand their knowledge generally.

Nominations for written articles can be received from editors, publishers, writers or journalists who have published original work about or relating to transport, logistics or supply chain management during the period 1 July to 30 June. The nomination

can be on the person's own behalf or on behalf of another person (who must sign an acknowledgement on the cover sheet).

For a written article:

- One scanned copy of the publication in which the article appeared.
- One copy of a summary of the publication giving accredited distribution information and audited circulation.
- One copy each of at least one letter or written statement from the publication editor or a similar independent person confirming that the work is original. This person may be contacted by the judging panel.

For presentations:

- One copy of supporting documentation, including either a sound or video recording, copy of any graphics used, speakers notes, and a copy of any associated background paper where available.

The award is a wooden trophy, to be held for one year, and a certificate to record the accomplishment.

B2 The Dexion Award for Excellence and Innovation in the Transport and Logistics Sectors is for a Project or Initiative Which Addresses a Challenge Faced by an Organisation in a Unique Way and Includes Integrity in Relationships and Innovation in Application.

Criteria: Nominations must demonstrate the uniqueness of the solution, which represents out-of-the-box or cutting-edge original thinking, as well as the beneficial impact on the organisation.

B3 The Safety Made Simple Award for Innovation or Best Practice in Health and Safety in the Transport and Logistics Sectors.

Description: Nominations for innovation must demonstrate how the innovation exceeds current legislative requirements, whether it is technology, systems, processes etc.

Criteria: Nominations for best practice must provide evidence of full commitment right through the organisation, a culture where all staff are able to raise health and safety issues, a health and safety risk management programme, regular audit reports and evidence of collaboration with others to achieve the highest levels of health and safety within the organisation.

Judging will include a site visit by one of the judges.

B4 The CILT Award for Rising Star Young Employee of the Year.

Sponsor: DRD Consulting Ltd

Description: This award recognises a young employee (under 35) in the transport and logistics sectors who embodies the mission of their employer, consistently produces quality work and displays characteristics that are valued by their peers and colleagues as well as managers.

Criteria: The winner of this award will have demonstrated consistent excellence in their work tasks, their attitude and behaviour. These include the following:

- Demonstrates excellence on the job
- Good understanding of the technical aspects of their job
- Communicates clearly
- Acts ethically, honestly, thoughtfully
- Demonstrates excellence and innovation in identifying problems/ challenges/ issues and potential solutions in a constructive way such as for health and safety, process improvement, productivity operations activities
- Models high-performance standards to peers
- Goes the extra mile
- Supports co-workers / real team player
- Consistently shows a positive attitude
- Mentors colleagues i.e. shares knowledge and contributes ideas and support

Demonstrating any of the following attributes will add to the nomination:

- Applies any formal learning they have had
- Thinks of the organisation before themselves
- Gives outstanding customer service where applicable
- Can show significant personal achievement in work or private life.

Award prize: \$500 plus a certificate to record the accomplishment.

Nominations should be made by the candidate's manager and include peer reports from three of their colleagues and clients (where appropriate).

(C) Excellence Category Awards:

C1 Young Achiever of the Year.

Sponsor: Foodstuffs NZ

The purpose of the Award is to provide an incentive for and recognition of individuals who are actively involved in the day-to-day operation and development of transport and/or logistics in New Zealand.

The Young Achiever Award is open to anyone who will be under the age of 35 years as at 1st January following the year of nomination.

The employer or an appropriate professional association must sponsor the nominee for the Award. A letter of endorsement outlining the reasons for sponsoring the nominee must be included with the submission.

Nominees must be able to demonstrate achievement in their chosen profession including any of the following ways:

- Have made a discernable contribution to the body of knowledge in the field of specialisation.
- Have demonstrated leadership and/or organizational skills of a high order.
- Have proven project or program implementation skills.

Nominations will be assessed on the following criteria:

- Personal achievement
- Impact of contributions to the T& L industry
- Have demonstrated leadership and/or organizational skills of a high order
- Creativeness
- Professionalism
- Presentation of the submission
- Any other relevant comments in support of the application

The following supporting data must be submitted. More detailed information may be attached to the nomination form.

- A cover sheet must be provided matching the criteria for the nominated Award.
- A brief background to the subject of the nomination.
- Description and detail of the nomination subject process, program, deliverables, installation, equipment, alliances.
- The major achievement of the nomination.
- Supporting high-quality graphics (photographs, CD/DVD, video, artwork) plus a photo of the Young Achiever applicant (for use in publicity).

- Quantification of the contribution of the nomination financial, service, quality, value-added etc.
- Supporting business references, evidence of academic achievement and a comprehensive CV.
- Where applicable, a letter of nomination from a user organization.
- Any additional multimedia presentations, images and videos must be saved onto a DVD and three (3) copied provided.

The Award will consist of a grant of up to \$4,000.00, or in kind, to be used for attendance at the following years CILT International Young Professionals' Conference, run concurrently with the CILT International Council Meeting, normally in May at an international location. If the programme is not run in a particular year, the Award may be used to attend an international supply chain management/logistics/transport conference or event. Payment will be by reimbursement of expenses actually incurred up to the limit of the grant.

The winner is required to make a presentation on the conference attended to a CILT meeting or submit an article for publication in Logistics and Transport the official journal of The Chartered Institute of Logistics and Transport in New Zealand Inc.

A Certificate will be presented to record the accomplishment.

C2 The Norman Spencer Memorial Medal for Contribution to Transport and the Institute.

This Award is a memorial to Norman Spencer, the first Chairman of the New Zealand Division of The Chartered Institute of Transport, 1959 – 1962.

Sponsor: CILT NZ

This Award will only be made to recognize a person of the highest calibre from within the transport and logistics sectors. The person is to have made an outstanding contribution over time to the sector as well as contributing in a meaningful way to the activities of the Institute.

Nominations for the Award will be sought by the Council of CILT through its own network of branches and sectors. National Office will maintain a file of nominations which will be considered each year. Sections are required to consider a nomination each year.

Nominations including self nomination, are to be supported by full details of the nominee's achievements and experience.

The following criteria will be taken into account:

- Outstanding contribution to the logistics, transport or supply chain industry.

- Service to the Institute through Section and/or Council activities.
- The promotion of the Institute through leadership, example, and encouragement in the education and mentoring of young people in the industry.

The Award will be in the form of a medal which is held until the next recipient is chosen plus a framed certificate.

C3 The Sir Bob Owens Award for Outstanding Contribution to the Logistics, Transport, Supply Chain Sector & Community.

This Award is a memorial to the late Sir Bob Owens, one of the industry's most respected leaders.

Sponsor: CILT NZ

Nominations for the Award will be sought by the Council of CILT through its own network of branches and sectors. Nominations are to be supported by full details of the nominee's achievements, contributions to community and experience.

The following criteria will be taken into account:

- Outstanding contribution to the logistics, transport or supply chain sectors.
- Promoting professionalism and excellence through leadership and example, and encouragement of networking.
- Encouraging young persons to enter the sector and assisting them in their development.
- Providing personal leadership on a voluntary basis in the wider community beyond the ambit of any actions taken as part of paid employment.
- The Award will be in the form of a trophy to be held for a year plus a framed certificate.

Note: The IP Declaration Form must accompany the Nomination Form for Commercial and Industry Category Nomination